



STATE OF CONNECTICUT

DEPARTMENT OF SOCIAL SERVICES

25 SIGOURNEY STREET HARTFORD, CONNECTICUT 06106-5033

To: All Connecticut Nursing Facilities

From: Kathy Bruni, Department of Social Services

Re: Connecticut Husky B and Charter Oak

Date: January 17, 2013

The Department continues to get questions from the provider community regarding the process for obtaining payment for Charter Oak and HUSKY B recipients. The purpose of this memo is to explain the process for securing payment for the nursing facility stay.

A Level of Care (LOC) is required for both Husky B and Charter Oak payment types. In the Level of Care tool, please utilize the drop down box for the payment source to select either HUSKY B or Charter Oak (See screen print below). The hospitals and the nursing facilities both have the ability to submit the LOC; however the nursing facility is ultimately responsible for ensuring that a LOC is submitted. With each admission of a Husky B or Charter Oak client, an admit notice (352) is required to be submitted by the nursing facility along with the subsequent discharge notice (353) if applicable. If the payment source changes to Medicaid a new LOC and admission notice need to be submitted. You must provide the Medicaid ID. These are not processed through normal eligibility system so it is imperative that you follow each of these steps to get payment.

Connecticut LOC Form

I. Demographics

A. Individual

First Name: [Redacted] M. Initial: [Redacted] Last Name: [Redacted]
 Mailing Address: [Redacted] City: [Redacted] State/Zip: [Redacted]
 Phone: [Redacted] SSN#: [Redacted] DOB: [Redacted]

Gender: Female [v] Marital Status: [Redacted]
 Payment Method: [Redacted] Medicaid #: [Redacted] Medicare #: [Redacted]

B. Conservator/Legal Guardian

Does the individual have a conservator/legal guardian?
 No Conservator/Legal Guardian
 Check here if san...
 Last Name: [Redacted] First Name: [Redacted] Phone: [Redacted]
 Street [Redacted] City [Redacted] State/Zip: [Redacted]

Physician

Physician/Legal Guardian information is below:
 Specify below.

Primary

Note: A red arrow points to the 'Charter Oak' option in the Payment Method dropdown menu.